



# WE DON'T WASTE

SAVING FOOD • PROTECTING THE PLANET • FEEDING PEOPLE

## **Food Recovery Specialist**

### **The Organization**

We Don't Waste believes nutritious food should go to people, not landfills. We reduce food insecurity and food waste by rescuing food from venues, caterers, distributors, and restaurants, then delivering it free of charge to hunger-fighting agencies in the Denver Metro area. We Don't Waste is a fast-growing and high-impact nonprofit organization that alleviates hunger and helps the environment through an innovative recovery model.

### **The Opportunity**

The Food Recovery Specialist is a full-time, non-exempt position that reports directly to the Director of Programs & Operations of We Don't Waste. This rewarding position is a vital part of the We Don't Waste team and helps to ensure that food in our community gets to hungry people and not into the landfill.

**Please Note: Insurance qualifications to drive We Don't Waste vehicles require Food Recovery Specialists be a minimum age of 25 years.**

### **Responsibilities**

- Assist with the pick-up of food donations and delivery to nonprofit partners serving food-insecure populations;
- Operate a box truck to pick up and deliver food donations;
- Adhere to all We Don't Waste rules and Federal and State vehicle/passenger laws;
- Complete food donation pick-up and destination data entry on a daily basis;
- Assist with We Don't Waste's Mobile Food Markets (set-up, food distribution, and break-down);
- Regularly contact and communicate with food donors and recipient agencies;
- Serve as an ambassador for We Don't Waste and be able to respond to the community and to partner agencies about We Don't Waste and its services;
- Maintain frequent communications with the Director of Operations and Executive Director; and
- Other duties as assigned by the Director of Operations or Executive Director.

### **Physical Job Requirements**

- Repeated lifting of donated food weighing 80 pounds or more;
- Repeated climbing up, into, and out of large box trucks;
- Repeated opening, operating and closing up of hydraulic lift gates weighing

- 75 pounds or more;
- Repeated pushing, pulling and loading & unloading of large pallets of food;
- Daily operation of a pallet jack, forklift, and other equipment;
- Tobacco, vape, and drug-free environment.

### **Qualifications**

- Associate's degree from an accredited college or university; bachelor's degree preferred;
- Possession of a current Colorado driver's license and clean driving record;
- **Insurance qualifications require a minimum age of 25 years;**
- Must pass both federal and state background checks;
- Employee may be subject to drug testing.

### **Desired Traits**

- Passion for We Don't Waste's mission and compassion for those less fortunate;
- Neat, clean appearance with friendly personality;
- Ability to be dependable and punctual;
- Self-starter;
- Ability to work with diverse types of people;
- Good sense of humor;
- Ability to be flexible and think on your feet to solve problems;
- Willingness to work a flexible schedule Monday-Friday, with occasional long hours;
- Customer service skills; and
- Knowledge of basic food safety.

### **Salary/Benefits**

Food Recovery Specialist starting rate is \$16-\$17 per hour DOE. We Don't Waste offers full employee health coverage, a 3% IRA match, \$50,000 in accidental death life insurance, short-term disability, two personal days per year, and accrued vacation (all these are effective after 90 days of employment).

Please contact [careers@wedontwaste.org](mailto:careers@wedontwaste.org) for more specific information about salary and benefits.

### **Application Process**

Qualified and interested candidates should submit a resume and cover letter to [careers@wedontwaste.org](mailto:careers@wedontwaste.org).

*We Don't Waste is an equal opportunity employer and seeks a diverse pool of applicants.*