

Date

Financial Institution Name

Address

City, State, ZIP

**RE: Request for charitable distribution from my Individual Retirement Account for the 20\_\_ Tax Year**

Dear IRA Custodian:

Please accept this letter as my request to make a direct charitable distribution from my Individual Retirement Account, Account # \_\_\_\_\_ as authorized by Section 408(d)(8) of the Internal Revenue Code and the Protecting Americans from Tax Hikes Act of 2015. Please issue a check in the amount of \$ \_\_\_\_\_ payable to "We Don't Waste, Inc." (Tax ID: 270585966).

The check should be mailed to:

We Don't Waste, Inc.  
5971 Broadway  
Denver, CO 80216

In your transmittal to We Don't Waste, Inc., please communicate my name and address as the donor for the transfer, and please copy me on your transmittal. It is my intention to have this transfer be a Qualified Charitable Distribution (QCD) that will qualify for exclusion from my taxable income during the 20\_\_ tax year. This QCD will fulfill part or all of my Required Minimum Distribution for this year. Therefore, it is imperative this distribution be postmarked no later than December 31, 20\_\_.

Please contact We Don't Waste, Inc. if you need any additional information from the organization. They can be reached at 720-443-6113 ext.102 or [development@wedontwaste.org](mailto:development@wedontwaste.org). If you have any questions or need to contact me, I can be reached at \_\_\_\_\_.

Thank you for your assistance and prompt attention to this matter.

Sincerely,

\_\_\_\_\_  
Signature of Plan Owner

\_\_\_\_\_  
Printed Name of Plan Owner

\_\_\_\_\_  
Home Address of Plan Owner (Street, City, State, ZIP)