



WE DON'T WASTE
SAVING FOOD • PROTECTING THE PLANET • FEEDING PEOPLE

CAREIT 

Careit App Instruction Manual

We Don't Waste has recently partnered with Careit, a food recovery app that connects food donors with recipient agencies (like We Don't Waste) while harnessing the power of volunteers. We are hoping to use this app to expand our food recovery capacity in the Denver area and we need your help to do it!

We will be using this app to pick up small food donations in the Denver area and bring them directly to one of our partner agencies or back to our Distribution Center. We are asking volunteers to support us by transporting these food donations. Volunteers will be asked to use their own vehicles to pick up the food and bring it to its destination.

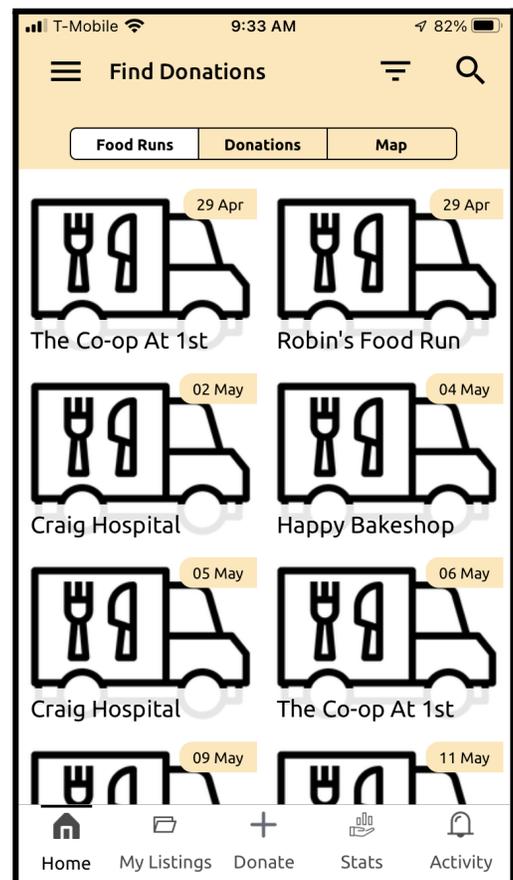
Below you will find instructions for the following tasks:

- [Claiming a food run](#)
- [Completing a food run](#)

Part I: Claiming A Food Run

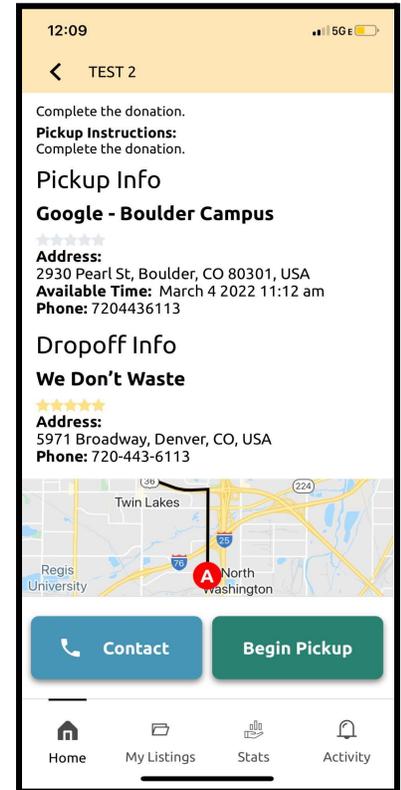
Step 1: Open the Careit App

- On the "Home" page, you will find all available food runs.
- Click on the food run that you would like to sign up for or "claim".



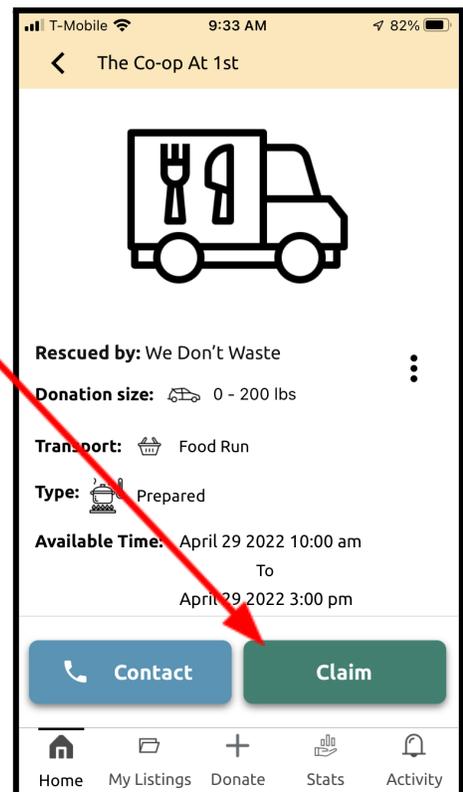
Step 2: Review the food donation

- Before claiming the food run, review the donation information. Look at the donation size, type, available time, as well as pickup and drop off location.
- Scroll down to see the address of the pickup location as well as a map view.
- Ask yourself:
 - Can I reach the donation location within the available time frame?
 - Do I have enough space in my vehicle to transport the donation?
 - Will I be able to safely transport the donation according to the We Don't Waste food safety training? NOTE: You will find this training built into the Careit app.



Step 3: Claim the food run

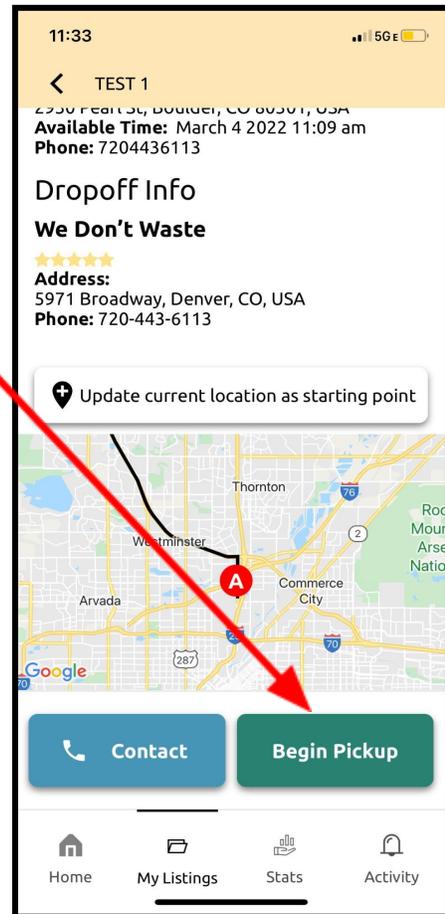
- If you would like to sign up for this food run, click "claim". This will assign you to the food run and prevent other volunteers from signing up.



Part II: Completing a food run

Step 1: Begin the food run

- As you are about to depart for the donation location, please push “Begin Pickup”.



Step 2: Navigate to the donation location

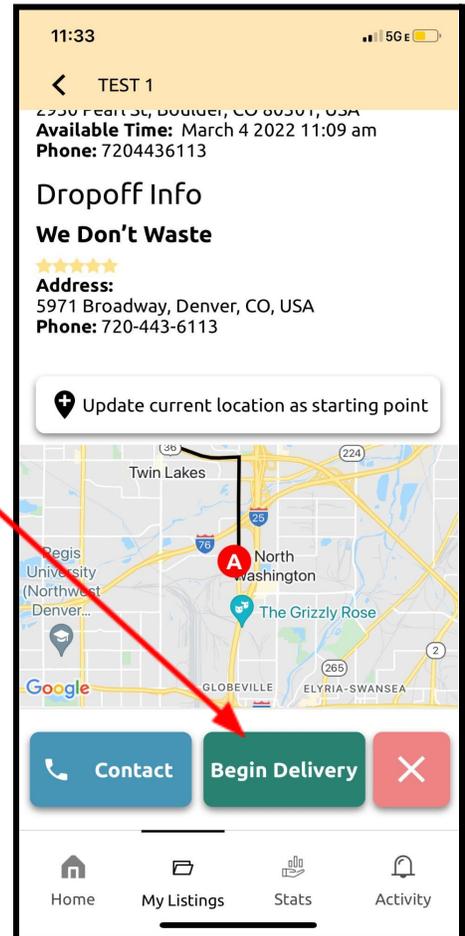
- Within the app, click on the map that displays the location. This will open the location in Google Maps, allowing you to navigate to the location.
- Make sure to review the “pickup instructions”.

Step 3: Review the donation

- Make sure the donation fits into We Don't Waste's food recovery standards as per the Careit Food Safety Training that you completed when you created an account.
- We Don't Waste will also provide you with a “Pocket Guide To Food Recovery” that will help you make these decisions.

Step 4: Begin the delivery

- After you have picked up the donation, immediately head to the drop off location.
- Before you depart for the drop off location, select “Begin Delivery”.
- Make sure to review the “drop off instructions” in the app.



Step 5: Complete the donation

- Once you have arrived at the drop off location, let a staff member know that you are dropping off a donation for We Don't Waste.
- If you are dropping off at We Don't Waste's Distribution Center, enter through the front door and let a staff member know that you are dropping off a Careit donation.
- In the app, find the appropriate category and fill out the weight of the food donation you picked up. You do not need an exact weight, this is just an estimate.
- If you have feedback or suggestions regarding this food run, please write them in the “Donor Notes” section. We highly encourage feedback!
- Scroll to the bottom of the screen and select “Complete”

